

**BUDGET WORK SESSION  
OF THE BRIGHAM CITY COUNCIL  
APRIL 26, 2006  
5:30 P.M.**

PRESENT:	Lou Ann Christensen	Mayor
	Jon Adams	Mayor Pro Tem
	Holly Bell	Councilmember
	Alden Farr	Councilmember
	Reese Jensen	Councilmember
	Steve Hill	Councilmember
ALSO PRESENT:	Sharon Brailsford	Administrative Assistant
	Mary Kate Christensen	City Recorder
	Larry Douglass	Director of Museum-Gallery
	Jared Johnson	Building Official
	Paul Larsen	Director of Economic Development
	Bruce Leonard	City Administrator
	Mark Teuscher	City Planner/Community Development Superintendent
EXCUSED:	Dennis Sheffield	Director of Finance

**Human Resource/Risk Management**

Councilmember Farr asked if the Cell Phone line item is still needed, now that Mr. Tingey is gone. Mr. Leonard said this position will probably be filled.

**No changes to HR/Risk Management budget.**

**Mayor's Office**

Councilmember Farr said Mayor Pro Tem Adams had recommended that the Council discuss some of the grants the City is applying for and the possible commitments for matching grants. If the City does not have funds for matching grants, could the amount for the lobbyist be reduced? (Professional and Technical line item) The Mayor replied that she felt this is still needed. The lobbyist realizes the City's financial situation and is looking for those grants that don't require a match. Councilmember Bell suggested not giving the lobbyist a 3% increase which is in the budget. Mayor Christensen explained that the agreement states that she will receive an increase in accordance with the CPI.

**No changes needed in Mayor's Office budget.**

**City Council**

Councilmember Jensen questioned the \$27,000 to the Chamber. Mayor Pro Tem Adams said the Chamber is supposed to give an annual report every year to the Council and review the Peach Days budget. Mr. Leonard suggested approaching the Chamber by stating that the City gives them \$50,000 a year, and of that \$15,000 is salary and support during Peach Days, and \$15,000 is rental on their building, and then wean it down so the cash value is \$10,000. **Councilmember Jensen, as the Council's representative on the Chamber, will ask the Chamber Director to come to the Council and give a report.** The Council asked **Mr. Leonard to put together a list of the services the City provides for Peach Days with a dollar amount.**

Councilmember Bell asked if the Council wanted to keep the salary increase in the City Council budget. No decision was made.

Mr. Leonard said he thought there should be \$20,000 in the Olympian Legacy Grant line item instead of \$5,000. The Council agreed to fund \$20,000 for this grant. There was some discussion regarding lowering this, but the City had already committed \$20,000 through a resolution and the grant application stated that \$20,000 was available. The Council will have **Mr. Sheffield check on this.**

**Museum-Gallery**

Councilmember Hill asked about \$20,000 under the Equipment line item. Mr. Douglass explained that this is for the Museum-Gallery expansion study. A lot of this depends on what the Library Board decides to do,

whether to expand, move to the USU building, or a new Museum/Library building. If it is part of the Library it needs to be simultaneous with the Library study. Councilmember Hill asked if \$20,000 is enough. The Mayor said it is not. Mr. Douglass said the \$20,000 will probably pay for a site location, concept drawings, and general floor plan drawings. Councilmember Farr questioned whether it is premature doing a study for a new museum before knowing about the old K-Mart Building. Mayor Christensen said the Library study is going to study all these options and make a recommendation. The Council decided to leave the \$20,000 in this line item.

**The Council did not make any changes to the Museum-Gallery budget.**

Mayor Pro Tem Adams was excused to attend the Water Conservancy District meeting.

#### **Community Development**

After reviewing some line items in the Community Development Budget with Mr. Teuscher, the Council determined that **no changes could be made.**

Mayor Pro Tem Adams returned to the meeting.

#### **Economic Development**

Councilmember Hill asked about the increase from \$4,000 to \$24,000 in the Professional and Technical line item. Mr. Larsen explained that this is used to try and attract companies, such as the unexpected soil work needed in the Northwest EDA. Some potential expenditures include design guideline preparation for 1100 South and West Forest to attract quality development, illustrative graphics for West Forest Street, website enhancements, site specific environmental and soils analyses, engineering expenses related to economic development, and appraisals. All of these would be much more than \$24,000. If he had to prioritize, he felt design guidelines for 1100 South and West Forest would be his top priorities. Councilmember Hill suggested reallocating some money from the Economic Development line to provide more funds for the consultants. Mr. Larsen said the Economic Development line item would be used for print advertising for publication, recruitment, trade shows, etc. Councilmember Hill asked which he felt would be more important. Mr. Larsen said sequentially, the guidelines need to be in place, and then that is what would be put in the ads. Councilmember Farr suggested moving \$25,000 from the Economic Development line item to the Professional and Technical line item. Mayor Pro Tem Adams suggested **moving \$21,000 from the Economic Development line item (4820) (leaving \$25,000) to the Professional and Technical line item (3100) and taking \$4,000 to put toward the Fleet Lease Program. The Council agreed, adding that this money should be used for design guidelines for West Forest and 1100 South.**

Mr. Leonard suggesting taking \$10,000 from the Chamber contribution to go toward economic development. Economic Development helps them as well. He also suggested looking at the contribution to the Boys and Girls Club. Why should City employees sacrifice and cut back on travel and training while the City keeps giving money to other organization? These organizations should have to cut back as well. Councilmember Farr suggested waiting one year for the new director to get on board. She is applying for a lot of grants and he felt the City could lower this amount in a year.

Councilmember Hill declared a conflict of interest in the Boys and Girls Club discussion due to some of his after-school programs being funded by this Club.

#### **Inspection**

After reviewing the Inspection Department budget with Mr. Johnson, the Council **did not make any changes.**

#### **RDA #1**

Mr. Larsen said Mr. Sheffield told him there is a projected deficit in RDA #1 and #2 of \$260,000-\$280,000. A big part of this projected deficit was caused by the \$252,000 transfer from these two project areas to the West Forest Street EDA. He explained that RDA #1 will sunset in 2007. The last increment check will be in February or March of 2008. After that all the increment gets distributed to all the taxing entities. When the loan to the EDA is paid back to RDA #1 from West Forest, it will be distributed to the taxing entities. The money will probably never really be paid back and used for the RDA. RDA #2 sunsets in 2010, so there is

some time that the City may get some funding back from West Forest. It is similar to bonds. It is a secure revenue source.

Councilmember Farr said if the City wants to develop Academy Square, he did not feel there was any chose but to borrow the money. The Council agreed.

Mayor Pro Tem Adams asked why the federal money under Downtown Square Project dropped \$100,000. Mr. Larsen was not aware why this was lowered. It may have been an estimate last year. Mr. Sheffield will **report back why there is a \$100,000 difference in this line item.**

Councilmember Farr asked if \$20,000 in the RDA Business Incentive line could be deducted because the City is not going to do the airport EDA. Mr. Larsen said he is planning to do that on his own, rather than hire the consultant. **\$20,000 can be taken from the RDA Business Incentive line item.** This cannot be put toward the Fleet Lease Program, but will increase the fund balance in the RDA.

#### **RDA #2**

Mr. Larsen addressed the question from a previous Work Session regarding what Utah State has done with the \$50,000 from the City. He said USU has spent over \$170,000 on the architecture and planning work. That includes the City's \$50,000, and is an ongoing project. Councilmember Bell said the key paragraph from Mr. Larsen's letter is "all of these funding sources and commitments are made on the assumption that there is a local commitment on the part of Brigham City. The point is not that USU could not do the project without our \$50,000. The point is that this local funding demonstrates a local commitment. It is difficult to persuade EDA to contribute \$4.5 million, USU to contribute \$4.5 million building and \$200,000 per year, and congress to appropriate \$1 million for the Innovation Center and \$2.5 million for the head end/distance learning facility, if Brigham City is not willing to put in \$50,000."

**The Council agreed to keep the \$50,000 commitment to USU.**

#### **EDAs**

**There were no changes made to any of the EDAs.**

The meeting adjourned at 9:23 p.m.